Application for Basic Library Services Grant

1. Name of Tribe or Alaska Native Village/Corporation
_____

2. Applicant's Mailing Address
_____

3. City _____ 4. State _____ 5. ZIP Code _____

6. DUNS Number
_____

7. Name of Tribe's Chief Executive/Authorizing Official   8. Business Phone of Chief Executive/ Authorizing Official
_____   _____

9. Name of Project Director ☐ Mr. ☐ Ms. ☐ Dr.   10. Business Phone of Project Director
_____   _____

11. Affiliation of Project Director (name of library, school, etc.)
_____

12. Project Director's Mailing Address
_____

13. City _____ 14. State _____ 15. ZIP Code _____

16. FAX Number of Project Director (if available)   17. E-mail Address of Project Director (if available)
_____   _____

18. Institutional Profile:
   • Number of hours open per week   _____
   • Number of library staff   Part-time _____   Full-time _____
   • Number of circulation transactions per year   _____
   • Number of holdings (books, subscriptions, media)   _____
   • Does the library have access to the Internet?   _____
   • Does the library provide public access to the Internet?   _____
   • Amount of operating budget for library services in most
     recently completed fiscal year   _____

19. Identify which, if any, of the following activities will be supported by the Basic Grant funds:
(please check all that apply)
☐ establishing or enhancing electronic linkages among or between libraries;
☐ electronically linking libraries with educational, social, or information services;
☐ assisting libraries in accessing information through electronic networks;
☐ encouraging libraries in different areas, and encouraging different types of libraries, to establish consortia and share resources;
☐ paying costs for libraries to acquire or share computer systems and telecommunications technologies; and
☐ targeting library and information services to persons having difficulty using a library and to underserved urban and rural communities, including children (from birth through age 17) from families with incomes below the poverty line.

   The activities listed above are not in priority order and all are of equal importance.

20. Spending Plan for 2004 Native American Basic Grant

Please use the following table to describe how the Basic Grant will be spent. The total should equal $4,000. This is available as a fill-in form at www.imls.gov, Native American Library Services. No indirect costs are allowed. Add more categories, if needed.

Description of materials, services, activities	Estimated cost for each category
1.	
2.	
3.	
4.	

Total: $4,000

SAMPLE	
1. Staff to cover after-school hours—$8.00/hr x 5 hrs/week x 50 weeks	**$2,000**
2. New library books and magazine subscriptions	**900**
3. New computer	**800**
4. Internet service provider fees—$25/month x 12 months	300

Total: $4,000

21. Three-Year Plan: On a separate page, attach a three-year plan for library services covering the years 2005 to 2007. The plan should identify community needs and how the library will address those needs. Include library interactions with other community organizations. State the library's goals/objectives and the activities implemented to achieve those goals. The three-year plan should include an evaluation plan which will demonstrate progress toward reaching the library's goals/objectives. Use the outline below:

1. Statement of needs and project goals/objectives
2. Activities you will undertake to achieve your objectives
3. Evaluation plan (Describe how you will know that you have reached your goals/objectives, be specific.)

     For a sample three-year plan, go to the IMLS Web site (www.imls.gov), select Apply For Grants and Awards, select Library Services, and select Native American Library Services.

22. Maintenance of Effort — Indicate how library services expenditures for the 12-month grant period will be maintained at the same level as the 12-month period preceding the grant period.

Please check the appropriate response:

_____ FY 2004 expenditures will equal or exceed previous 12-month grant period. Maintenance of effort is assured.

_____ FY 2004 expenditures will not equal or exceed previous 12-month expenditure. Maintenance of effort is not assured.

_____ The tribe does not spend its own funds to support the library. Maintenance of effort does not apply.